Tuition Assistance Guidelines



Who Qualifies for Tuition Assistance



Important Dates

Regina Caeli's mission is to provide affordable tuition for all families and to offer assistance when needed, as many of our families rely on a single income.

Need-based tuition assistance is available for students from PreK3 to 12th grade.

The amount of aid awarded is based on FACTS' recommendations as well as extenuating circumstances that may be present.

The application opens on **February 1**, and the deadline for returning applicants is **April 25** each year. Applications received after April 25 may result in a reduced award due to limited remaining funds.

After March 1 of each year, verified applications will be reviewed monthly. Awards will be determined and posted by the 28th of the month.

How to Apply



Changes in Income

Families must reapply each year for tuition assistance.

Documentation of the prior year's tax return is necessary for the application.

We request that families make a **minimum contribution** of \$2,500 towards their family's tuition.

If a family joins after the start of the academic year and their tuition is prorated, the tuition assistance award will also be pro-rated. **Tuition payment dates may be adjusted upon request.**

All applications are accepted online through FACTS:

<u>Request for Tuition Assistance</u>





Appeal Process: If Regina Caeli cannot meet a family's financial need, the family will be released from all enrollment contracts and financial obligations.

Regina Caeli has the discretion to adjust the award amount if the applicant receives discounts, scholarships, or any other change that affects the tuition balance.

As part of Regina Caeli's commitment to families, if the primary breadwinner becomes unemployed during the academic year, the family should contact the business office, and arrangements will be made to suspend tuition payments.

CONFIDENTIALITY STATEMENT:

The tuition assistance award is confidential between Regina Caeli, Inc. and the family. Only a small, select group of administrators is aware of the application and award. Regina Caeli, Inc. treats all financial information and records with the utmost confidentiality. We encourage families to exercise the same discretion with sensitive information.